

ATTENDEE REGISTRATION POLICY

This attendee Registration Policy applies to the 28th Annual Green Chemistry & Engineering Conference (GC&E), administered by the ACS Green Chemistry Institute® (ACS GCI), a part of the American Chemical Society (ACS).

The in-person conference will take place June 2–5, 2024 at the Crowne Plaza Atlanta Perimeter at Ravinia in Atlanta, GA, with additional online events.

Conference registration opens on Wednesday, February 14, 2024, at:

<https://www.gcande.org/register>

ATTENDEE REGISTRATION

All attendees must be registered to attend the conference.

SPEAKERS AND POSTER PRESENTERS' REGISTRATION

Submission and acceptance of conference abstracts do not constitute registration. **You must submit your registration with full payment to be registered for the conference.** Upon notification of acceptance of submitted abstracts (late March), your registration must be received by ACS GCI. Failure to register will result in the removal of your presentation from the conference program.

WAYS TO REGISTER

1. Online

Register at: <https://www.gcande.org/register>

2. GC& E Group Registration Discount (In-Person)

Groups of 5 or more faculty or 10 or more students from the same institution qualify for a group discount of 20% off the group registration. Faculty/student combinations are acceptable with a 1:2 ratio (below are a few examples, but are not limited to):

Faculty	Students	20% Off Group Discount
5	0	YES
0	10	YES
3	4	YES

The group contact (student or faculty) must first register, and once registered, they will click on the Group Registration button on the Registration Summary page. The group contact should have each attendee's name and email available. Once the group is registered an automatic discount will be applied to the entire registrant fee. If you have any further questions about the group discount, please email gceconferences@acs.org.

REGISTRATION DEADLINES

April 30, 2024: Deadline to receive the early registration rate.

Wire payments and all mailed payments must be received (not postmarked) by this date to receive the early registration rate.

If received after that date, you will be required to pay the difference between early and the appropriate registration fee upon arrival.

Effective 11:59 PM EDT on April 30, 2024, early registration will close, and the standard registration rates will take effect.

There are three registration categories: (1) Full Registration; (2) Regular Registration; (3) Virtual. In addition, ACS Members (Premium Package Only) will receive additional discounts as described below. You must be a member prior to registering for the conference.

Student registration includes all full-time students.

1. Registration

Includes: Full access provides full access to all in-person technical sessions, receptions, meals, and networking events plus all virtual content.

<i>Full Conference Registration</i>	<i>Early Registration Fee Feb 12 - April 30, 2024</i>	<i>Standard Registration Fee May 1 - June 5, 2024</i>
Individual	\$449	\$659
Student	\$99	\$199
ACS Member	\$359	\$399
ACS Student Member	\$29	\$49

2. One-Day Registration

Includes: Full access to one day of the in-person conference plus all virtual content.

<i>One-Day Conference Registration</i>	<i>Early Registration Fee Feb 12 - April 30, 2024</i>	<i>Standard Registration Fee May 1 - June 5, 2024</i>
Individual	\$199	\$369
ACS Member	\$179	\$199

2. Virtual Registration

Includes: Full access to keynotes and technical sessions provided via live stream during the conference (no recorded content).

February 14 – June 5, 2024

<i>Virtual Registration</i>	<i>Registration Fee</i>
Regular	\$209
Student	\$99
ACS Member	\$79
ACS Student Member	\$19

Additional Registration Categories

- 50-year ACS Member: \$0 (e.g., has been an ACS member for 50 or more years)
- Unemployed, In Person: \$0 for ACS Members/\$79 for non-members

- Unemployed, Virtual: \$0 for ACS Members/\$49 for non-members
- Emeritus or Retired, In person: \$0 for ACS Members/\$79 for non-members
- Emeritus or Retired, virtual: \$0 for ACS Members/\$49 for non-members
- Guest: \$50 (e.g., a family member not affiliated with the chemical enterprise; guests have access to meals and receptions)
- Faculty Group Discount: \$0 (Bring five students and get a free full conference registration. Must register as a group)

Expanding Access with GC&E Virtual Registration Scholarships

Scholarships are available for students, postdocs, and faculty who would not otherwise be able to attend the GC&E Conference, and who currently attend, work for, or are part of:

1. A Minority Serving Institution, (e.g., HBCUs, TCUs, PBIs, HSIs, AANAPISIs, NASNTIs, or AANHs – [see list](#))
2. An institution in a country classified by the World Bank as [lower-middle-income](#) or is in Central/South America or the Caribbean.
3. An International ACS Student Chapter
4. A high school/secondary school

Accepted scholars will receive free access to attend the live virtual conference taking place June 2-5, 2024, in Eastern Daylight Time (GMT-5). Scholars may also present virtually if they are accepted into the program during abstract submission.

[Scholarship Application Form](#)

PAYMENT INFORMATION

Your registration will NOT be complete without full payment of the registration fee. You will not be able to access the pre-conference virtual sessions and the virtual conference unless payment has been received.

Payments must be in U.S. dollars and accompany the registration form.

By submitting the registration, you agree to all payment terms and conditions. There are four ways to pay:

1. Credit Card

Complete the online registration and in the payment, section select "Credit Card." MasterCard, Visa, Discover, and American Express are accepted.

2. Check

Please note that your registration for the conference is not complete until your payment is received. Please follow these instructions in order to ensure your registration is complete.

- Complete the online registration and in the Payment, section select "Check."

- Make check payable to “American Chemical Society” **and mail a printed registration confirmation with the check** to the below address. If you are paying for multiple registrations via one check, include each printed registration confirmation with the check.
Mailing Address:
American Chemical Society
Attn: GC&E 2024
PO Box 3337
Columbus, OH 43210-3337
- After your check payment has been received and added to your registration record, you will receive a final confirmation email.

The deadline for all check payments to be received by ACS is on or **before April 30, 2024**, to be processed for the conference.

3. Wire Transfers

Please note that your registration for the conference is not complete until your payment is received. Please follow these instructions in order to ensure your registration is complete.

- Complete the online registration and in the Payment, section select “Wire.”

Incoming wire transfer details:

Bank of America
100 N Tryon Street, Suite 170
Charlotte, NC 28202

ABA Number: 0260-0959-3

SWIFT Code: BOFAUS3N (**must** be used with ABA number for international wires)

Bank Name: Bank of America, N.A.

Account Name: American Chemical Society Operating Account Number: 00-20-805-89-526 (**must** use all 12-digits)

- Fax wire payment registration form(s) to +1-614-447-3671. Indicate in the payment area that the wire payment has been processed. Wire transfer registrations are incomplete if either payment or the registration form has not been received.
- Forward a copy of your conference registration confirmation to GC&E registration customer service at gceconferences@acs.org when you have faxed your forms and sent information to your bank.
- You will receive a confirmation of your payment after your wire payment and registration confirmation are received. If you are registering individuals from different companies, please indicate the above information for each company. Your registration will be delayed if the required information is incomplete.

The deadline for all wire transfers to be received by ACS is on or **before April 30, 2024**, to be processed for the conference.

4. PURCHASE ORDER

Please note that your registration for the conference is not complete until your payment is received. Please follow these instructions in order to ensure your registration is complete. If you need to reference a purchase order to complete payment, please forward the PO number/documentation to gceconferences@acs.org along with your registration confirmation and ACS will send an invoice to your attention for payment. If you are paying for multiple registrations via PO, send each printed registration confirmation with the email.

The deadline for all check payments to be received by ACS is on or **before April 30, 2024**, to be processed for the conference.

RECEIPT/CONFIRMATION

All registrants will receive, by email, a receipt/confirmation for the conference registration fees paid if their contact information is complete and they have paid the registration fee in full. This document serves as both a receipt of payment and a confirmation that you are registered to attend the GC&E Conference.

Note: An email address must be provided; this is the only method we have to correspond with you. Receipts/confirmations will be emailed after the registration form has been processed.

INCOMPLETE REGISTRATION NOTICES

You will be contacted by email if your registration form is incomplete or pending. Incomplete registration forms will be pending and possibly not processed if information is missing, is not legible, or payment is not attached/you indicated that payment by check will follow.

SUBSTITUTION AND REGISTRATION CHANGES

Our preference is that if you've registered, you're the one attending on behalf of your organization. However, if a participant can no longer attend the 28th Annual Green Chemistry & Engineering Conference, they can transfer their registration to someone else. This person will have to submit their proof of vaccination. The written request must be sent to gceconferences@acs.org.

CANCELLATION/REFUND POLICY

At ACS GCI's sole discretion, we have the right to consider the circumstances in determining whether or not to issue a full refund.

MEDIA REGISTRATION

Media registration for the GC&E Conference is complimentary for credentialed members of the news media. Media registrants have full access to the virtual conference. For complete media registration guidelines, please contact c_bridgell@acs.org.

All freelance journalists and college and web-based publications are strongly encouraged to register in advance. Marketing and public relations executives, analysts, consultants, authors,

and researchers may not register as media. ACS GCI reserves the right to limit the number of admission approvals from the same publication or news outlet.

QUESTIONS?

Email gceconferences@acs.org.

ACS GCI reserves the right to make changes to registration fees or policy at any time. Please check the conference website (www.gcande.org) for updates.